



APPLICATION FOR ACCESS PERMIT

The purpose of the access permit is to provide the Township of Spallumcheen with information and input regarding drainage and safe access from private properties to the Township's road network. Please note that an access permit is required for a new or second driveway, a change in occupancy type or new building, a new or proposed subdivision or the widening of an existing driveway.

PROPERTY INFORMATION:

Civic Address of Access: _____

Roll No.: 323 _____ Legal Description: _____

ACCESS TYPE:

- New Driveway Second Driveway
 Driveway Widening Building/Property Change of Use (Occupancy Type)
 New or Proposed Subdivision
 Access to Unconstructed Unmaintained Right of Way (separate permit application required)

Please attach a sketch of the driveway access showing the distance from the closest property line that intersects with the road.

Expected Completion Date of Proposed Work: _____

APPLICANT INFORMATION:

Applicant Name: _____ Property Owner Name: _____

Address: _____ Address: _____

Phone No.: _____ Phone No.: _____

Email: _____ Email: _____

APPLICANT'S AGREEMENT

I agree to construct a driveway access in conformance with the Township of Spallumcheen conditions and standards as attached. I further agree to indemnify the Township of Spallumcheen from any and all claims, demands, actions, suits or other proceedings by anyone, made or brought against the Township of Spallumcheen by reason of, or arising out of the work covered in this application. I further agree to maintain the driveway access and culvert in good condition and repair.

Signed by Property Owner: _____ Date: _____

Access Application Fee \$ _____
(as per the Township of Spallumcheen Fees & Charges Bylaw, as amended from time to time).

- Cheque Cash Debit

STANDARDS

1. That the construction of the said works and the installation of culvert pipe (if required) are done in accordance with Township of Spallumcheen standards.
2. Maintenance and periodic cleaning of this culvert are the responsibility of the permittee.

3. The access shall be surfaced to an extent satisfactory to the Manager of Operations or his designate to prevent tracking of mud and soil onto the highway surface (i.e. gravel, asphalt, concrete, RAP).
4. Any mud, soil, debris or other material tracked onto the highway from the access during or after construction shall be removed by the permittee at his/her expense.
5. Any person appointed by the Township for the purpose of inspecting/approving the access shall have free access to all parts of the said works for the purpose of inspecting the same.
6. The permittee shall, at all times, accept full responsibility for any accident that may occur or damage that may be done to any person or property whatsoever caused directly or indirectly by the said works and shall save harmless and keep indemnified the Township from all claims and demands whatsoever in respect of the works.
7. Prior to proceeding with any excavations, the permittee will be responsible for notifying any utility company whose works may be close to or affected by the installation.
8. This permission shall not be deemed to vest in the permittee any right, title, or interest whatsoever in or to the lands upon which the works are constructed.
9. Work must be completed within the specified time.
10. Traffic control and public safety will be the responsibility of the person or agency doing the work. The B.C. MOTI Traffic Control Manual for Work on Roadways Standards and Procedures are to be adhered to.
11. It will be necessary to inform the Manager of Operations or his designate at least two working days in advance of starting work.
12. A minimum 350 millimeter diameter standard corrugated steel culvert pipe is required. Recommended maximum length is eight meters. No used culverts permitted.
13. Headwalls to be sand bagged with a mixture of sand and cement powder (1 to 5 ratio) or Rip Rap.
14. Backfill within the road structure including shoulder slope) must be compacted in 200 mm maximum lifts throughout.
15. Access to be constructed so as to prevent surface run-off from running onto road.
16. All organic material and topsoil to be removed before fill is placed.
17. Boulevards outside the driveway must be protected from damage.
18. The surface of the driveway is to be at or lower than the surface of the boulevard.
19. Ditches are to be protected or restored to original grade and profile and cleaned.
20. The boulevard of the road is to remain grass only.
21. The construction site is to be left neat and tidy upon completion of the project and will be subject to inspection and the approval of the Manager of Operations. The cost of any clean-up undertaken by the Township will be charged to the applicant.
22. Applicant to clear brush along road to provide safe site distances for vehicles entering the road.
23. Landowner to keep right of way clear of vegetation that would reduce safe sight distances for vehicles entering the road.
24. Any change from the approved plan will require contacting the Manager of Operations before proceeding.

Permission herein granted to use and maintain the works is only granted for such times as the land or public work in, upon, or over which the said works are constructed is under the jurisdiction of the Township. This permission is not to be construed as being granted for all time, and shall not be deemed to vest in the permittee any right, title, or interest whatsoever in or to the lands upon which the works are constructed.

Applicants should note that no fill is permitted to be placed beyond property line into the right of way, except for the eight meter driveway area.

DRIVEWAY MUST BE CONSTRUCTED PRIOR TO COMMENCEMENT OF BUILDING CONSTRUCTION.

PERMIT APPROVED WITH THE FOLLOWING CONDITIONS:

Access is hereby approved subject to the following conditions: _____

Manager of Operations _____ Date: _____