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**Office Use Only:**

Permit (Folder) No.: \_\_\_\_\_

Reference No.: \_\_\_\_\_

Date Received: \_\_\_\_\_

Receipt No.: \_\_\_\_\_

**BUILDING PERMIT RENEWAL FORM**

<b>Type of Work:</b>			<b>Type of Building:</b>		
<input type="checkbox"/> New	<input type="checkbox"/> Alteration	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Single Family Dwelling	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Secondary Suite
<input type="checkbox"/> Addition	<input type="checkbox"/> Demolition	<input type="checkbox"/> Pool	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Accessory	<input type="checkbox"/> Industrial
<input type="checkbox"/> Moving	<input type="checkbox"/> Change of occupancy	<input type="checkbox"/> Retaining Wall	<input type="checkbox"/> Commercial	<input type="checkbox"/> Institutional	<input type="checkbox"/> Park Model RV
<input type="checkbox"/> Sign	<input type="checkbox"/> Solid Fuel Burning Appliance	<input type="checkbox"/> Other:	<input type="checkbox"/> Manufactured Home (CSA Z-240)	<input type="checkbox"/> Modular Home (A-277)	<input type="checkbox"/> Other:

**CONSTRUCTION SITE**

Legal Description: \_\_\_\_\_ PID: \_\_\_\_\_

Civic Address: \_\_\_\_\_

**PROPERTY OWNER**

**EMAIL:** \_\_\_\_\_

Owner Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No. (primary): \_\_\_\_\_ Phone No. (secondary): \_\_\_\_\_

**CONTRACTOR**

**EMAIL:** \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No. (primary): \_\_\_\_\_ Phone No. (secondary): \_\_\_\_\_

**PROPERTY OWNER'S ACKNOWLEDGEMENT OF RESPONSIBILITY AND UNDERTAKINGS**

- understand that in consideration of being granted a permit, release and agree to indemnify the Municipality, its Board members, employees and agents from and against all liability, demands, claims, causes of action, suits, judgments, losses, damages, costs and expenses of whatever kind which I/we or any other person, partnership or corporation or our respective heirs, successors, administrators or assignees may have or incur in consequence of, or incidental to, the granting of a permit or any representation, advice, inspection, failure to inspect, certification, approval, enforcement or failure to enforce the Building Bylaw or the Building Code and I/we agree that the Municipality owes me/us no duty of care in respect to these matters;
- have checked the Certificate of Title for covenants, building schemes, easements, etc. and I/we understand that these matters are not enforced by the Municipality;
- recognize that there are areas of 'problem soils' within the Municipality which are widely distributed as to location. I/we hereby affirm that it is my/our responsibility as owner of the parcel to identify site conditions generally and 'problem soils' in particular on which the construction cited in my application is to be placed and I/we will take all action required to ensure adequacy of foundation works;
- hereby acknowledge that if granted a permit pursuant to my/our application, that it is my/our responsibility to ensure compliance with the Building Code, Building Bylaw and any other applicable enactment, code, regulation or standard relating to the work in respect of which the permit is issued, whether or not said work is undertaken by me/us or by those whom I/we retain or employ to provide design and/or construction services;
- hereby acknowledge that neither the issuance of a permit; nor the acceptance and review of plans, specifications, drawings or supporting documents; nor inspections made by or on behalf of the Municipality constitute a representation, warranty, assurance or statement that the Building Code, Building Bylaw or any other applicable enactment, code, regulation or standard has been complied with; and,
- acknowledge that I/we have been advised to obtain independent legal advice in respect of the responsibilities I/we am assuming upon the granting of a permit by the Municipality pursuant to my/our application and in respect of the execution of this document.

I have read the above acknowledgement, undertaking, release and indemnity and understand it.

This renewal is made with my full knowledge and consent:

\_\_\_\_\_  
 Registered Owner's Signature(s) \_\_\_\_\_  
 Date

<b>Office Use Only :</b>	
Renewal Period: <input type="checkbox"/> 1 year <input type="checkbox"/> Other _____	Expiry Date: _____
<b>Building Inspector Authorization:</b> _____	Date : _____